



Annual Report and Financial Statements
For The Year Ended 31 March 2021

Edinburgh and Lothian Trust Fund SCIO: SC049138

EDINBURGH AND LOTHIAN TRUST FUND SCIO

Annual Report and Financial Statements

For the year ended 31 March 2021

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EDINBURGH AND LOTHIAN TRUST FUND SCIO

REPORT of the TRUSTEES

For the Year Ended 31 March 2021

The Trustees are pleased to present their annual report and financial statements of the charity for the year ended 31 March 2021.

The financial statements comply with the Charities and Trustees Investment (Scotland) Act 2005 and the Charity Accounts (Scotland) Regulations 2006 (as amended), the Constitution as approved by OSCR on 18 March 2019 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) second edition October 2019 - effective 1 January 2019.

About Edinburgh and Lothian Trust Fund SCIO (ELTF)

ELTF's funds are restricted to beneficiaries in the City of Edinburgh and the Lothians. There is an emphasis on awards to children, young people and families. The Trustees continue to disburse funds to individuals in need and to voluntary organisations working in the area of social welfare. Grants are made in accordance with the awards criteria that are reviewed and updated on a regular basis by the Trustees.

The main objectives of the Trust are to provide financial support in the City of Edinburgh and the Lothians:

- For the prevention or relief of poverty.
- To assist individuals or groups of individuals who by reason of health, physical or mental disability or otherwise, are in necessitous circumstances.
- To assist voluntary organisations with similar objectives to those of the Trust.

To achieve these objectives, ELTF operates several funding streams, described below.

General Fund

Grants to Individuals

Applications for financial assistance to individuals in need are accepted from a post holder in a local statutory body or voluntary sector organisation. Only one award on behalf of an individual can be made in a 12 month period and is restricted to £200.

Grants to Organisations

Applications for financial assistance may be made by small registered charities in Edinburgh and the Lothians with a turnover of less than £200,000, subject to additional criteria published on the Trust's website. Grants awarded to organisations are generally for one year but, exceptionally, may be for up to three years. The Trustees will provide grants of up to £2,000 annually to assist with volunteer recruitment, training and expenses, equipment and publicity but excluding salaries, property costs and other specified activities.

Edinburgh Fire Fund

The purpose of the Edinburgh Fire Fund is to relieve suffering caused through serious injury or loss of possessions as a result of a fire in the applicant's home. Individuals in need who are resident in Edinburgh and meet the application criteria may apply for a grant from the Fund.

Other Funds Managed by ELTF

Over the years we have built a strong reputation in the city thanks to our ability to administer and organise the payment of grants in the most efficient way possible. This has led to other organisations asking us to distribute grants on their behalf. We distribute grants on behalf of the following organisations: Ponton House Trust (assistance for young people in need) and the Edinburgh Police Fund for Children (EPFC) (assistance for the purchase of shoes and warm jackets for school).

This year we secured an award from the Scottish Government Wellbeing Fund to enable us to meet exceptional hardship arising from the consequences of the COVID pandemic.

EDINBURGH AND LOTHIAN TRUST FUND SCIO

REPORT of the TRUSTEES (Continued)

For the Year Ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE

Grants to Individuals

Grants paid to individuals are made on recommendations from statutory bodies and other voluntary agencies in Edinburgh and the Lothians. In this financial year, disbursements from the General Fund were 1,058 grants totalling £134,517 to individuals (2020: 881 grants totalling £119,147). From the Edinburgh Fire Fund, we disbursed 1 grant totalling £3,247 (2020: 2 grants totalling £2,885).

On behalf of Ponton House Trust we distributed a further 228 grants totalling £13,640 (2020: 125 grants totalling £13,640). On behalf of EPFC we distributed 186 grants totalling £17,141 (2020: 187 grants totalling £16,590). With funding from the Scottish Government Wellbeing Fund, we distributed 112 grants totalling £14,560 (2020: nil).

In summary 1,585 grants paid to individuals in Edinburgh and the Lothians were provided amounting to £183,105 (2020: 1,195 grants to individuals totalling £152,262). The actual number of beneficiaries is far higher as many of the grants paid to individuals benefit more than one family member.

Grants to Voluntary Organisations

Grants awarded to voluntary organisations are made in accordance with criteria set out by the Trustees. In this financial year 11 grants totalling £15,139 were paid to voluntary organisations in Edinburgh and the Lothians (2020: 17 grants totalling £23,547) This year, exceptionally, there was no grant award for Good Citizenship, funded by the Sir William Y Darling Bequest, as the event did not take place owing to COVID restrictions.

Details of all grant payments are shown in a table included in Note 10 to the Accounts, on pages 16 and 17.

FINANCIAL REVIEW

ELTF is reliant on the income from investments which are governed by our investment policy outlined below. Income from investments for the year was £191,614 (2020: £214,317) out of total incoming resources of £254,155 (2020: £255,612).

Total resources expended in the year were £299,984 (2020: £274,233). Resources expended on charitable activities in the year were £261,699 (2020: £234,457). Of this, grants paid amounted to £198,244 (2020: £175,809); employment and support costs totalled £59,865 (2020: £55,277) and a further £3,590 was spent on governance costs (2020: £3,371). Investment management costs were £38,285 (2020: £39,776).

For the year to 31 March 2021 our net surplus after gains on investments was £1,526,983 (2020: net deficit of £742,925).

The value of the Trust's investment portfolio increased to £7,425,020 (2020: £6,057,667).

Investment Policy

ELTF use Brooks Macdonald (BM) to manage their portfolio on a discretionary basis.

The objective for the portfolio is to achieve a balance between income and growth subject to a medium/high degree of risk. The ethical investment policy specifies that investment in companies known to be directly involved with tobacco or weapons are excluded. The relevant targets for the portfolio were met during the year and we continue to receive quarterly reports on the Fund performance and to meet BM at least every three months to review performance. The investment policy is reviewed at least annually.

EDINBURGH AND LOTHIAN TRUST FUND SCIO

REPORT of the TRUSTEES (Continued)

For the Year Ended 31 March 2021

Reserves Policy

Grants are paid out of investment and other income after deduction of administrative expenses. Any shortfall in funds for grant making can be met from unrestricted funds at the discretion of the Trustees.

Total funds at the year end are £7,666,078 (2020: £6,139,095) of which £1,861,515 (2020: £1,486,317) are restricted funds and £5,804,563 (2020: £4,652,778) are unrestricted funds.

Details of reserves held under each fund are shown in Note 17 on page 19.

Plans for Future Periods

We will continue to monitor how the portfolio is managed on a discretionary basis and liaise closely with our Investment Managers with regard to our income requirements. We will also continue to review annually our grants criteria and priorities.

We will continue to identify opportunities to publicise the grant funding available through ELTF and to work collaboratively with other relevant organisations.

We will be implementing our fundraising strategy in order to diversify and increase our income sources.

We will continue to seek opportunities to increase our income and our grant making by applying for funding available to distribute to families and individuals in need. After the end of the financial year, we successfully applied to City of Edinburgh Council Winter Fund for funding to distribute to children and families in exceptional need.

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees	Joan Fraser- Chair - Independent Trustee Tom Bibby - Treasurer - Independent Trustee Beverley Klein - Independent Trustee (retired 17 November 2020) Peter Raistrick - Independent Trustee Rhona Hunter - EVOC nominated Trustee Joan Brear - Independent Trustee John Hinton- EVOC nominated Trustee Kevin Rowe – Independent Trustee (appointed 10 June 2020)
Officers	Bridget Ashrowan – Chief Executive of EVOC Alistair Rogers –Trust Administrator Julie Anne Hill – EPFC Administrator
Auditor	Chiene + Tait LLP Chartered Accountants and Statutory Auditor 61 Dublin Street Edinburgh EH3 6NL
Solicitors	Lindsays LLP Caledonian Exchange 19A Canning Street Edinburgh EH3 8HE

EDINBURGH AND LOTHIAN TRUST FUND SCIO

REPORT of the TRUSTEES (Continued)

For the Year Ended 31 March 2021

Investment Managers	Brooks Macdonald Hobart House 80 Hanover Street Edinburgh EH2 1EL
Bankers	Royal Bank of Scotland 142/144 Princes Street Edinburgh EH2 4EQ Santander UK plc 2 Triton Square, Regent's Place London NW1 3AN
Principal Office	525 Ferry Road Edinburgh EH5 2FF

STRUCTURE GOVERNANCE & MANAGEMENT

ELTF (formerly known as Edinburgh Voluntary Organisations' Trust (EVOT)) was established in 2001 to manage and administer a number of trusts which were previously managed by EVOC. ELTF became a SCIO with effect from 18 March 2019 and operates under the rules of its Constitution approved by OSCR on that date. The Trustees of ELTF, who are appointed under the terms of the Constitution, are responsible for the management of the Trust.

Appointment of Trustees

The constitution states that there should be no fewer than five nor more than nine Trustees. Up to four of the Trustees may be appointed from the EVOC Board provided that the majority of Trustees are independent of EVOC in accordance with ELTF's constitution. Trustees may be appointed for a term of up to four years from their initial appointment. Trustees may agree to extend a Trustee's appointment for a second term of up to four years. A third and final term may be permitted provided that the total term of office does not exceed eight years.

New Trustees are provided with a copy of the Constitution and an Induction Pack and are briefed on their duties by the Chair. From time to time Trustees receive updated guidance on their duties and responsibilities. Opportunities to attend training for Trustees are also recommended.

As at 31 March 2021, two Trustees are board members of EVOC and there are five independent Trustees.

Meetings of Trustees

The Trustees meet on a quarterly basis to review the investment performance and policy, together with deciding on grants to be made in accordance with the terms of the Trusts. In addition, two of the Trustees review and scrutinise incoming grant applications from organisations prior to consideration at a meeting of the Trustees. The Trust Administrator has delegated authority up to £200 to make grants to individuals (other than from the Edinburgh Fire Fund). The day to day administration of the Trust is undertaken by the Trust Administrator, who is line managed by the Chief Executive of EVOC in consultation with the Trust Chair.

Risk Management

The Trustees maintain a Risk Register for ELTF which is reviewed annually. High scoring risks are reviewed six-monthly. The Trustees consider that the biggest financial risk facing ELTF is the variability of investment returns that are required to pay for its grant programme. This risk is mitigated by retaining expert investment managers and having a diversified investment portfolio. The Trustees manage the endowment on a total return basis, which helps to stabilise the amount of resources available for grant making.

EDINBURGH AND LOTHIAN TRUST FUND SCIO

REPORT of the TRUSTEES (Continued)

For the Year Ended 31 March 2021

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Standards).

The law applicable to charities in Scotland requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the Statement of Recommended Practice- Accounting and Reporting by Charities (SORP) FRS 102 effective 1 January 2019, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

By order of the Trustees,

Tom Bibby
Treasurer

27th August 2021



For the year ended 31 March 2021

Opinion

We have audited the financial statements of Edinburgh and Lothian Trust Fund SCIO for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021, and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Trustees' Report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**INDEPENDENT AUDITOR'S REPORT to the TRUSTEES of
EDINBURGH AND LOTHIAN TRUST FUND SCIO (continued)**

For the year ended 31 March 2021

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charity Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' Report; or
- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities set out on page 5 the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report to you in accordance with regulations made under that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

We gained an understanding of the legal and regulatory framework applicable to the charity and the industry in which it operates and considered the risks of acts by the charity which were contrary to applicable laws and regulations, including fraud. These included but were not limited to the Charities Accounts (Scotland) Regulations 2006 (as amended).

We focused on laws and regulations that could give rise to a material misstatement in the financial statements. Our tests included, but were not limited to:

- agreement of the financial statement disclosures to underlying supporting documentation;
- enquiries of management;
- review of minutes of Board meetings throughout the period;
- review of legal correspondence or invoices; and
- obtaining an understanding of the control environment in monitoring compliance with laws and regulations.

There are inherent limitations in an audit of financial statements and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it. We also addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the Board that represented a material misstatement due to fraud.

**INDEPENDENT AUDITOR'S REPORT to the TRUSTEES of
EDINBURGH AND LOTHIAN TRUST FUND SCIO (continued)**

For the year ended 31 March 2021

Auditor's responsibilities for the audit of the financial statements (continued)

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's Trustees, as a body, in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Chiene + Tait LLP
Chartered Accountants and Statutory Auditor
61 Dublin Street, Edinburgh, EH3 6NL

27th August 2021

Chiene + Tait LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

EDINBURGH AND LoTHIAN TRUST FUND SCIO

STATEMENT of FINANCIAL ACTIVITIES (INCORPORATING INCOME & EXPENDITURE ACCOUNT)

For the Year Ended 31 March 2021

	Note	Unrestricted Fund £	Restricted Funds £	Total 2021 £	Total 2020 £
Income					
Donations		140	-	140	-
Other trading activities	4	943	271	1,214	1,261
Income from investments	5	148,826	42,788	191,614	214,317
Income from Charitable activities	6	11,656	49,531	61,187	40,034
Total income		161,565	92,590	254,155	255,612
Expenditure					
Expenditure on Raising funds	7	29,738	8,547	38,285	39,776
Expenditure on Charitable activities	8	201,680	60,019	261,699	234,457
Total expenditure		231,418	68,566	299,984	274,233
Net gains/(losses) on investments	14	1,221,638	375,198	1,572,812	(724,304)
Net income/(expenditure) and net movement in funds		1,151,785	375,198	1,526,983	(742,925)
Total funds brought forward		4,652,778	1,486,317	6,139,095	6,882,020
Total funds carried forward		5,804,563	1,861,515	7,666,078	6,139,095

The notes on pages 12 to 22 form part of these financial statements

EDINBURGH AND LOTHIAN TRUST FUND SCIO

BALANCE SHEET

As at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Investments	14	7,425,020	6,057,667
		-----	-----
Total fixed assets		7,425,020	6,057,667
		-----	-----
Current assets			
Debtors	15	3,555	78
Cash at bank and in hand		274,855	105,018
		-----	-----
Total current assets		278,410	105,096
		-----	-----
Liabilities:			
Creditors falling due within one year	16	37,352	23,668
		-----	-----
Net current assets		241,058	81,428
		-----	-----
Net assets		7,666,078	6,139,095
		=====	=====
The funds of the charity:			
Unrestricted funds	17	5,804,563	4,652,778
Restricted funds	17	1,861,515	1,486,317
		-----	-----
Total charity funds		7,666,078	6,139,095
		=====	=====

Approved by the Trustees and signed on their behalf:

Tom Bibby
Treasurer

27th August 2021

The notes on pages 12 to 22 form part of these financial statements

EDINBURGH AND LOTHIAN TRUST FUND SCIO

STATEMENT of CASH FLOWS

For the Year Ended 31 March 2021

	Notes	2021 £	2021 £	2020 £	2020 £
Net cash used in operating activities	<i>see below</i>		(227,236)		(220,787)
Cash flows from investing activities					
Income from investments		191,614		214,317	
Proceeds from sale of investments		777,226		886,640	
Purchase of investments		(571,767)		(981,465)	
		-----		-----	
Net cash generated from investing activities			397,073		119,242
			-----		-----
Change in cash and cash equivalents in the year			169,837		(101,295)
			-----		-----
Cash and cash equivalents brought forward			105,018		206,313
			-----		-----
Cash and cash equivalents carried forward			274,855		105,018
			=====		=====
Reconciliation of net expenditure to cash flow from operating activities					
Net income/(expenditure) for the year			1,526,983		(742,925)
Adjustments for:					
Deduct income shown in investing activities			(191,614)		(214,317)
Net (gains)/losses on investments			(1,572,812)		724,304
Increase in debtors			(3,477)		(78)
Increase in creditors			13,684		12,229
			-----		-----
Net cash (used in) operating activities			(227,236)		(220,787)
			=====		=====
Analysis of changes in Net Debt				Cash flows	
			2020		2021
			£	£	£
Cash and Cash Equivalents			105,018	169,837	274,855
			=====	=====	=====

EDINBURGH AND LOTHIAN TRUST FUND SCIO

NOTES to the FINANCIAL STATEMENTS

For the Year Ending 31 March 2021

1. Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)).

Public Benefit

ELTF meets the definition of a public benefit entity under FRS 102.

Preparation of the accounts on a going concern basis

The Trust has cash resources with no requirement for external borrowing. Investment policy and disbursements are at the discretion of the Trustees, who are also advised by Investment Managers on a quarterly basis. The Trustees have assessed the charity's ability to continue as a going concern and have reasonable expectation that the charity had adequate resources to continue to operate for the foreseeable future. On this basis, the charity is a going concern.

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Investment income

Investment income is included in the Statement of Financial Activities in the year in which it is receivable. Income from dividends is recognised at the date it is declared. Investment income is split between funds in proportion to the individual funds' share of the overall investment portfolio.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity, normally upon notification of interest paid by the bank.

Fund structure

The ELTF General Fund is an endowment fund formed from donations and legacies. The fund is an unrestricted fund and is expendable on the principal objectives of the Trust at the discretion of the Trustees

The Edinburgh Fire Fund is an endowment fund. It is a restricted fund which pays out grants to individuals living in Edinburgh whose home has been affected by fire and who meet the criteria set out.

Other Funds. ELTF receives monies from the Ponton House Trust and the Edinburgh Police Fund for Children which it disburses as grants on their behalf. These funds are restricted funds which can only be disbursed under the criteria laid down by the donor Trusts. During the year funds were also received from the Scottish Government Wellbeing Fund which have been disbursed in accordance with the funding agreement. Further details are disclosed in Note 17.

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following headings:

- Expenditure on raising funds includes investment management costs, which have been split in proportion to the individual funds' share of the overall investment portfolio.
- Expenditure on charitable activities includes all costs related to paying grants to individuals and organisations, as well as employment costs, support costs and governance costs.

Irrecoverable VAT is charged at cost against the activity for which the expenditure was incurred.

1. Accounting policies (continued)

Allocation of employment costs, support costs and governance costs

Employment costs, support costs and governance costs are allocated to unrestricted funds and restricted funds in proportion to these funds' share of the investment portfolio.

Grants payable

Grants payable are payments made to third parties in the furtherance of the charitable objects of the charity. In the case of an unconditional grant offer: this is accrued once the recipient has been notified of the grant award. The notification gives the recipient reasonable expectation that they will receive the grant. Grant awards that are subject to the recipient fulfilling performance conditions are accrued only when the recipient has been notified of the grant and any remaining unfulfilled condition attached to that grant is outside of the control of the charity.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount of grant payable. The charity rarely makes multi-year grants, but should these occur, a provision for the grant is recognised at its present value where: settlement is due over more than one year from the date of the award; there are no unfulfilled performance conditions under the control of the charity that would permit the charity to avoid making the future payment(s); settlement is probable and the effect of discounting is material. The discount rate used is the average rate of return on bank deposits in the year in which the award is made. The discount rate is regarded by the Trustees as providing the most current available estimate of the opportunity cost of money reflecting the time value of money to the charity.

Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The Trust does not acquire put options, derivatives or other complex financial instruments. The main form of financial risk faced by the Trust is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub-sectors.

All gains and losses are taken to the statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening carrying value (purchase date if later). Unrealised gains and losses are calculated as the difference between the fair values at the year end and their carrying value.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle an obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing any trade discounts due.

2. Legal status of charity

ELTF was formerly an unincorporated charitable trust. On 18th March 2019 it was registered as a SCIO. On 16 February 2021, OSCR confirmed that the winding up of the former unincorporated trust had been satisfactorily completed and it had been removed from the Scottish Charity Register.

EDINBURGH AND LOTHIAN TRUST FUND SCIO

NOTES to the FINANCIAL STATEMENTS (continued)

For the Year Ending 31 March 2021

3. Related party transactions

As at 31 March 2021 two of the seven Trustees of ELTF are directors of EVOC, while the other five Trustees were appointed by the Trustees of ELTF.

Under the terms of a Memorandum of Understanding, ELTF pay EVOC for the cost of loaned staff and for other support costs. The total amount charged for the year was £59,865 (2020: £53,612). At 31 March 2021 EVOC was due £33,752 from ELTF (2020: £20,256).

4. Income from other trading activities

	Un- restricted Fund 2021 £	Restricted Funds 2021 £	Total 2021 £	Un- restricted Fund 2020 £	Restricted Funds 2020 £	Total 2020 £
Other income	943	271	1,214	979	282	1,261
	-----	-----	-----	-----	-----	-----
	943	271	1,214	979	282	1,261
	=====	=====	=====	=====	=====	=====

5. Income from investments

	Un- restricted Fund 2021 £	Restricted Funds 2021 £	Total 2021 £	Un- restricted Fund 2020 £	Restricted Funds 2020 £	Total 2020 £
Bank interest	20	6	26	195	56	251
Investment income	148,806	42,782	191,588	166,265	47,801	214,066
	-----	-----	-----	-----	-----	-----
	148,826	42,788	191,614	166,460	47,857	214,317
	=====	=====	=====	=====	=====	=====

EDINBURGH AND LoTHIAN TRUST FUND SCIO

NOTES to the FINANCIAL STATEMENTS (continued)

For the Year Ending 31 March 2021

6. Income from Charitable activities

	Un- restricted Fund 2021 £	Restricted Funds 2021 £	Total 2021 £	Un- restricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £
Ponton House Trust	1,360	13,640	15,000	1,360	13,640	15,000
Edinburgh Police Fund for Children	8,493	21,331	29,824	8,034	17,000	25,034
Scottish Government Wellbeing Fund	1,803	14,560	16,363	-	-	-
	----- 11,656 =====	----- 49,531 =====	----- 61,187 =====	----- 9,394 =====	----- 30,640 =====	----- 40,034 =====

7. Expenditure on Raising funds

	Un restricted Fund 2021 £	Restricted Funds 2021 £	Total 2021 £	Un restricted Funds 2020 £	Restricted Funds 2020 £	Un restricted Total 2020 £
Investment Management Costs	29,738	8,547	38,285	30,896	8,880	39,776
	=====	=====	=====	=====	=====	=====

EDINBURGH AND LoTHIAN TRUST FUND SCIO

NOTES to the FINANCIAL STATEMENTS (continued)

For the Year Ending 31 March 2021

8. Expenditure on Charitable activities

	Notes	Un- restricted Fund 2021 £	Restricted Funds 2021 £	Total 2021 £	Un- restricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £
ELTF General Fund - grants to individuals	10	134,517	-	134,517	119,147	-	119,147
Ponton House Trust - grants to individuals	10	-	13,640	13,640	-	13,640	13,640
Edinburgh Fire Fund - grants to individuals	10	-	3,247	3,247	-	2,885	2,885
Edinburgh Police Fund for Children - grants to individuals	10	-	17,141	17,141	-	16,590	16,590
Scottish Government Wellbeing Fund – grants to individuals	10	-	14,560	14,560	-	-	-
ELTF General Fund -grants to organisations	10	15,139	-	15,139	23,547	-	23,547
Staff costs	12	32,269	7,221	39,490	24,876	5,659	30,535
Support costs		16,967	3,408	20,375	20,268	4,474	24,742
Governance costs	9	2,788	802	3,590	2,618	753	3,371
Total		201,680	60,019	261,699	190,456	44,001	234,457

9. Analysis of governance costs

Audit fee		2,788	802	3,590	2,618	753	3,371
Total		2,788	802	3,590	2,618	753	3,371

EDINBURGH AND LoTHIAN TRUST FUND SCIO

NOTES to the FINANCIAL STATEMENTS (continued)

For the Year Ending 31 March 2021

10. Analysis of grants

ELTF undertook no direct charitable activity but awarded grants to individuals and voluntary organisations. Grants to individuals and families in need are made on recommendations from representatives of statutory bodies and voluntary agencies. Grants to individuals and organisations are made under the criteria set out by the Trustees.

During the financial year ended 31 March 2021 the Trust made disbursements as follows:

	No.	2021 £	No.	2020 £
Grants paid to organisations	11	15,139	17	23,547
Grants paid to individuals - from ELTF General Fund	1,058	134,517	881	119,147
Grants paid to individuals - from Edinburgh Fire Fund	1	3,247	2	2,885
Grants paid on behalf of Ponton House Trust	228	13,640	125	13,640
Grants paid on behalf of Edinburgh Police Fund for Children	186	17,141	187	16,590
Grants paid on behalf of the Scottish Government Wellbeing Fund	112	14,560	-	-
	-----	-----	-----	-----
Total disbursements	1,596	198,244	1,212	175,809
	=====	=====	=====	=====

Grants equal to or exceeding £1,000 to organisations	2021 £	2020 £
SMILE Counselling	1,849	1,500
Edinburgh School Uniform Bank	1,400	1,000
Bridge Community Project	1,000	1,000
The Green Team Edinburgh and Lothians	2,000	2,000
Community Foundation – Planetary Healing	2,000	-
Bikes for Refugees	1,560	-
Gorebridge Community Care	1,543	-
Dad's Rock	1,252	-
Edinburgh Voluntary Organisations' Council - Training grants	-	2,000
Signpost	-	2,000
Fair Limited	-	2,000
Rosebery Centre	-	1,957
Float Trust	-	1,700
Changeworks	-	1,500
Edinburgh City Mission	-	1,500
B Healthy Together	-	1,500
Lothian Veterans Centre	-	1,000
Polish Family Support	-	1,000
	-----	-----
	12,604	21,657
Grants below £1,000		
Friends of LEAP	990	990
Super Power Agency	675	-
Pregnancy and Parents Centre	870	-
Drylaw Rainbow Club Day Centre	-	700
Volunteer Centre Edinburgh - "Good Citizen of the Year Award"	-	200
	-----	-----
Total	15,139	23,547
	=====	=====

EDINBURGH AND LOTHIAN TRUST FUND SCIO

NOTES to the FINANCIAL STATEMENTS (continued)

For the Year Ending 31 March 2021

10. Analysis of grants (continued)

The Miss A Beveridge Trust was amalgamated with EVOT in December 2007. In line with the Court ruling, the proportion of the amalgamated funds that originate from Miss A Beveridge Trust should be allocated for the purposes outlined in the original Trust deed of the Miss A Beveridge Trust - i.e., for the social welfare of children and families in Edinburgh. At time of transfer the Miss A Beveridge Trust asset were 36.52% of the total portfolio. The disbursements from the ELTF amalgamated portfolio in 2021 are analysed as follows:

ELTF General Fund

Grants to individuals	2021	2021	2020	2020
	%	£	%	£
Children and young people	47	63,223	45	53,616
People over 25	53	71,294	55	65,531
		-----		-----
Total ELTF grants to individuals		134,517		119,147
		=====		=====
Grants to organisations by main activity	2021	2021	2020	2020
	%	£	%	£
Families and young people	23	3,522	32	7,500
Older people	-	-	11	2,657
Health and wellbeing	19	2,839	11	2,490
Disability	-	-	8	2,000
Communities	54	8,103	29	6,700
Training and other	4	675	9	2,200
		-----		-----
Total ELTF grants to organisations	100	15,139	100	23,547
		-----		-----
Total ELTF grants disbursed		149,656		142,694
		=====		=====

On an overall basis, ELTF has allocated £66,745 (2020: £61,116) out of total grants disbursed of £149,656 (2020: £142,694) to individuals and organisations for the social welfare of children and young people in Edinburgh in this financial year. This represents 44.6% of ELTF's total disbursements (2020: 42.8%) This is in excess of the requirement of 36.52% laid out in Miss A Beveridge Trust deed.

11. Trustees' remuneration

No Trustee received any remuneration in respect of work undertaken (2020: nil).

No Trustee (2020:1) received reimbursement of travel expenses (2020: £41).

EDINBURGH AND LOTHIAN TRUST FUND SCIO

NOTES to the FINANCIAL STATEMENTS (continued)

For the Year Ending 31 March 2021

	Un- restricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Un- restricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £
12. Staff Costs						
Gross wages and salaries	27,634	6,185	33,819	21,585	4,911	26,496
Employer's national insurance contributions	1,954	437	2,391	2,007	456	2,463
Employer's pension contributions	2,681	599	3,280	1,284	292	1,576
Total	32,269	7,221	39,490	24,876	5,659	30,535

One member of staff (1 FTE) was loaned by EVOC as ELTF Trust Administrator in the year to 31 March 2021 (2020: 1 FTE) and one member of staff (0.17 FTE) was loaned by EVOC as EPFC Administrator (2020: 0.17 FTE)

Included within support costs in note 8 is a charge of £8,832 (2020: £6,864) for administrative staff costs recharged from EVOC.

The key management personnel of the charity are the Trustees only.

13. Pension costs

EVOC employees are entitled to join a defined contribution scheme. The assets of this scheme are held separately from those of EVOC in independently administered funds. The pension charge represents contributions payable by ELTF amounting to £3,280 (2020: £1,576).

14. Fixed asset investments

	Un- restricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Un- restricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £
Market value brought forward	4,705,124	1,352,543	6,057,667	5,194,055	1,493,091	6,687,146
Additions to investments at cost	444,104	127,663	571,767	762,325	219,140	981,465
Proceeds on disposal of investments	(603,689)	(173,537)	(777,226)	(688,673)	(197,967)	(886,640)
Net increase/(decrease) in market value on revaluation	1,093,764	314,415	1,408,179	(613,066)	(176,233)	(789,299)
Net realised gain on disposal of investments	127,874	36,759	164,633	50,483	14,512	64,995
Market value at end of year	5,767,177	1,657,843	7,425,020	4,705,124	1,352,543	6,057,667

Analysis of investments	Un- restricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Un- restricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £
UK investments	1,639,834	471,390	2,111,224	2,122,999	610,281	2,733,280
Non-UK investments	4,127,343	1,186,453	5,313,796	2,582,125	742,262	3,324,387
Total	5,767,177	1,657,843	7,425,020	4,705,124	1,352,543	6,057,667

EDINBURGH AND LOTHIAN TRUST FUND SCIO

NOTES to the FINANCIAL STATEMENTS (continued)

For the Year Ending 31 March 2021

14. Fixed asset investments (continued)

At 31 March 2021, the value of no individual investment exceeded 5% of the total portfolio. (2020: Primary Health Properties, 5.30%)

All investments are carried at their fair value. Investments in equities and fixed securities are all traded in quoted public markets, primarily the London Stock Exchange. Holdings in common investment funds, unit trusts and open-ended investment companies are at the bid price. The basis of fair value for quoted investments is equivalent to their market value, using the bid price. Asset sales and purchases are recognised at the date of trade at cost.

The main risk to the Trust from financial instruments lies in the uncertain investment markets caused by the extraordinary monetary policy of negative interest rates in many parts of the world, as central banks attempt to reinvigorate their economies.

The Trust's investments are mainly traded in markets with good liquidity and high trading volumes. The Trust has no material investment holdings in markets subject to exchange controls or trading restrictions.

The Trust manages these investment risks by retaining professional advisors and operating an investment policy that provides for a high degree of diversification of holdings within investment asset classes that are quoted on recognised stock exchanges.

15. Debtors and prepayments	2021	2020
	£	£
Other debtors	-	78
Prepayments	3,555	-
	-----	-----
	3,555	78
	=====	=====
16. Creditors: amounts falling due within one year	2021	2020
	£	£
Due to EVOC	33,752	20,256
Accruals	3,600	3,412
	-----	-----
Total	37,352	23,668
	=====	=====

EDINBURGH AND LOTHIAN TRUST FUND SCIO

NOTES to the FINANCIAL STATEMENTS (continued)

For the Year Ending 31 March 2021

17. Analysis of charitable funds

	Opening balance at 1 April 2020 £	Incoming resources £	Outgoing resources £	Gain on Invest- ments £	Transfers between funds £	Closing balance at 31 March 2021 £
Unrestricted fund:						
ELTF General Fund	4,652,778	161,565	(231,418)	1,221,638	-	5,804,563
	-----	-----	-----	-----	-----	-----
Restricted funds:						
Endowment fund						
Edinburgh Fire Fund	1,489,589	43,058	(23,374)	351,174	-	1,860,447
Other Funds						
Ponton House Trust	-	13,640	(13,640)	-	-	-
Edinburgh Police Fund for Children	(3,272)	21,331	(16,992)	-	-	1,068
Scottish Government Wellbeing Fund	-	14,560	(14,560)	-	-	-
	-----	-----	-----	-----	-----	-----
	1,486,317	92,590	(68,566)	351,174	-	1,861,515
	-----	-----	-----	-----	-----	-----
Total funds	6,139,095	254,155	(299,984)	1,572,812	-	7,666,078
	=====	=====	=====	=====	=====	=====
Prior Year						
	Opening balance at 1 April 2019 £	Incoming resources £	Outgoing resources £	Loss on Invest- ments £	Transfers between funds £	Closing balance at 31 March 2020 £
Unrestricted fund						
ELTF General Fund	5,259,880	176,833	(221,352)	(562,583)	-	4,652,778
	-----	-----	-----	-----	-----	-----
Restricted funds:						
Endowment fund						
Edinburgh Fire Fund	1,625,822	48,139	(22,651)	(161,721)	-	1,489,589
Other Funds						
Ponton House Trust	-	13,640	(13,640)	-	-	-
Edinburgh Police Fund for Children	(3,682)	17,000	(16,590)	-	-	(3,272)
	-----	-----	-----	-----	-----	-----
	1,622,140	78,779	(52,881)	(161,721)	-	1,486,317
	-----	-----	-----	-----	-----	-----
Total funds	6,882,020	255,612	(274,233)	(724,304)	-	6,139,095
	=====	=====	=====	=====	=====	=====

EDINBURGH AND LoTHIAN TRUST FUND SCIO

NOTES to the FINANCIAL STATEMENTS (continued)

For the Year Ending 31 March 2021

18. Analysis of net assets between funds

	Investments £	Net Current assets £	Total 2021 £
Restricted funds	1,657,843	203,672	1,861,515
Unrestricted fund	5,767,177	37,386	5,804,563
	-----	-----	-----
Total	7,425,020	241,058	7,666,078
	=====	=====	=====

	Investments £	Net current assets £	Total 2020 £
Restricted fund	1,352,543	133,774	1,486,317
Unrestricted fund	4,705,124	(52,346)	4,652,778
	-----	-----	-----
Total	6,057,667	81,428	6,139,095
	=====	=====	=====